



# REGISTRATION FORM

**To register by fax, please print, complete and fax this form to (305) 529-9441.**

Please fax coupons and/or credit memos along with this form. If the class is sold out, you will be added to our waitlist and we will contact you.

Please select all that apply and enter date(s) and location(s) below:	First Participant	Additional Participants	Special Fees
<input type="checkbox"/> Midyear SEC Reporting Forum	1,495	1,345	.....\$1,345 Past Participant Fee
<input type="checkbox"/> SEC Reporting & FASB Forum for Mid-sized and Smaller Public Companies	1,495	1,345	
<input type="checkbox"/> SEC Reporting Skills	1,295	1,195	
<input type="checkbox"/> IPO: Your Guide to Going Public	995	895	.....\$1,990/\$1,890 combo fee (Save \$300 when combined with SEC Reporting Skills)
<input type="checkbox"/> Form 10-K In Depth	1,295	1,195	
<input type="checkbox"/> Advanced Accounting & Reporting for SEC Professionals	995	895	
<input type="checkbox"/> SOX 404: Mastering the ICFR Evaluation Process	995	895	
<input type="checkbox"/> Revenue Recognition In Depth Workshop	1,145	1,045	
<input type="checkbox"/> Accounting for Business Combinations	995	895	
<input type="checkbox"/> Accounting for Derivatives & Hedging Activities Under US GAAP	1,145	1,045	

<b>DATE(S)</b> _____	<b>LOCATION(S)</b> _____
_____	_____
_____	_____

**Please print or attach business card(s). COPY THE FORM AS NECESSARY**

Name \_\_\_\_\_ Nickname for Badge \_\_\_\_\_

Job Title \_\_\_\_\_

Company/Firm \_\_\_\_\_

Company Mailing Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ E-Mail \_\_\_\_\_ Ph (\_\_\_\_) \_\_\_\_\_

Fx (\_\_\_\_) \_\_\_\_\_ Emergency Contact: Name \_\_\_\_\_ Ph (\_\_\_\_) \_\_\_\_\_

Fee\* US\$ \_\_\_\_\_  Check enclosed Charge to:  Visa  MasterCard  AmEx  Diners Club  Discover

Cardholder's name \_\_\_\_\_ Signature \_\_\_\_\_

Account # \_\_\_\_\_ Expiration date \_\_\_\_\_ Card Verification # (3 or 4 digits) \_\_\_\_\_

Special needs/dietary request \_\_\_\_\_

**\* Please fax coupons and/or credit memos along with this form.**

**REGISTER IN ADVANCE BY:** • **ONLINE:** WWW.SECINSTITUTE.COM • **FAX:** (305) 529-9441 • **PHONE:** (305) 529-1550

The fee is due in advance by check (payable in U.S. funds to The SEC Institute, Inc.), Visa, MasterCard, American Express, Diners Club, Discover. Registrations within seven days of the conference require credit card payment. Confirmation and detailed instructions will be sent after your payment is processed. Mail your payment with the registration form to: **The SEC Institute, Inc., 5301 Blue Lagoon Drive, Suite 590, Miami, FL 33126-2098.**

**CANCELLATION POLICY:** Substitutions are welcome and may be made at any time. If you need to cancel for any reason, please send written cancellation notice to registrar@secinstitute.com at least 15 business days prior to the event, to receive a full refund. Registrants whose cancellation notices are received after the 15-day deadline will receive a transferable, nonrefundable credit letter, less a \$195 administrative fee. Credit balance will be applied towards any future SEC Institute event for up to one year from the original cancellation date.

**HOTEL INFORMATION:** The SEC Institute, Inc. has reserved a block of rooms at a preferential rate in the hotel. To make your room reservation, call the hotel's Reservations Department and ask for The SEC Institute's special room rate.